

# APPLICATION FOR EMPLOYMENT

We are an equal opportunity employer

(PLEASE PRINT)

Position(s) Applied For	Date Of Application	Pay Expected
How Did You Learn About Us? <input type="checkbox"/> Advertisement <input type="checkbox"/> Friend <input type="checkbox"/> Walk-In <input type="checkbox"/> Employment Agency <input type="checkbox"/> Relative <input type="checkbox"/> Other _____		

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Last Name	First Name	Middle Name
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Address	Number	Street	City	State	Zip Code
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Telephone Number(s) Home	Business	Social Security Number I                      I
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If you are under 18 years of age, can you provide required proof of your eligibility to work?  YES                       NO

Have you ever filed an application with us before?  YES                       NO  
 If yes, give date \_\_\_\_\_

Have you ever been employed with us before?  YES                       NO  
 If yes, give date \_\_\_\_\_

Are you currently employed?  YES                       NO

May we contact your present employer?  YES                       NO

Are you prevented from lawfully becoming employed in this country because of Visa or Immigration Status?  YES                       NO

Proof of citizenship or immigration status will be required upon employment.

On what date would you be available for work? \_\_\_\_\_

Are you available to work:                       Full Time                       Part Time                       Shift Work                       Temporary

Are you currently on "lay-off" status and subject to recall?  YES                       NO

If yes, please explain: \_\_\_\_\_  
 \_\_\_\_\_

## Employment Experience

Start with your present or last job. Include any job-related military service assignments and volunteer activities. You may exclude organizations which indicate race, color, religion, gender, national origin, handicap or other protected status.

1.	Employer	Dates Employed		Work Performed
		From	To	
	Address			
	Telephone Number(s)	Hourly Rate/Salary		
		Starting	Final	
	Job Title	Supervisor		
	Reason for Leaving			
2.	Employer	Dates Employed		Work Performed
		From	To	
	Address			
	Telephone Number(s)	Hourly Rate/Salary		
		Starting	Final	
	Job Title	Supervisor		
	Reason for Leaving			
3.	Employer	Dates Employed		Work Performed
		From	To	
	Address			
	Telephone Number(s)	Hourly Rate/Salary		
		Starting	Final	
	Job Title	Supervisor		
	Reason for Leaving			
4.	Employer	Dates Employed		Work Performed
		From	To	
	Address			
	Telephone Number(s)	Hourly Rate/Salary		
		Starting	Final	
	Job Title	Supervisor		
	Reason for Leaving			

If you need additional space, please continue on a separate sheet of paper or attach a resume.

### Special Skills and Qualifications

Summarize special job-related skills and qualifications acquired from employment or other experience.

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## Education

	Elementary School	High School	Undergraduate College / University	Graduate / Professional
School Name and Location				
Years Completed	4   5   6   7   8	9   10   11   12	1   2   3   4	1   2   3   4
Diploma / Degree				
Describe Course of Study				
Describe any specialized training, apprenticeship skills and extra-curricular activities				
Describe any honors you have received				
State any additional information you feel may be helpful to us in considering your application				

Indicate any foreign languages you can speak, read and/or write

	FLUENT	GOOD	FAIR
SPEAK			
READ			
WRITE			

List professional, trade, business or civic activities and offices held.

You may exclude memberships which would reveal sex, race, religion, national origin, age, ancestry, or handicap or other protected status:

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### References

Give name, address, and telephone number of three references who are not related to you and are not previous employers.

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

Have you ever had any job-related training in the United States military?  Yes  No

If Yes, please describe \_\_\_\_\_

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Are you physically or otherwise unable to perform the duties of the job for which you are applying?

Yes  No

