KENT COUNTY WATER AUTHORITY

MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS

SEPTEMBER 24, 2026

A meeting of the Board of Directors of the Kent County Water Authority was held on the 24th day of September, 2026, at 3:30 p.m. at the offices of the Authority, 35 Technology Way, West Greenwich, RI, in the Robert B. Boyer Board Room.

Chairman Robert B. Boyer opened the meeting at 3:30 p.m. Board members Brian Kortz, Charles J. Donovan and Ken Mason, were all in attendance along with Executive Director/Chief Engineer David L. Simmons, Legal Counsel Patrick J. Sullivan, Esq., Director of Human Resources and Finance Michael Lanfredi, Chief of Operations Richard Burns and Deputy Director Nicole Campagnone.

Mr. Kortz led the room in the pledge of allegiance.

Approval Of The Minutes

The regular and executive session minutes of the board meeting held on August 27, 2026 were presented for approval. Mr. Donovan moved the approval, seconded by Mr. Mason. The minutes were approved unanimously.

Legal Counsel:

CONE Receivership

Mr. Sullivan indicated that we were still in data collection by CONE management and receivership. He said they were identifying their water related infrastructure.

PFAS Litigation

Mr. Sullivan indicated that they await additional payouts. There had been no current payments but were expecting additional payments.

Director of Finance Report:

Closing Report August 2026, Cash Report

Mr. Lanfredi, Finance Director, explained and submitted the financial report. He reported on the Cash Receipts and Disbursements and Statement of Cash Location FY 2026-2027 as of August 2026 and Statement of Revenues, Expenditures, and Changes in Fund Balance as of August 2026, attached as exhibit "A", and a thorough discussion ensued with regard to the sales and revenue.

Mr. Lanfredi discussed the delinquencies, payment plans and shutoffs. He said they delivered 400 notices of delinquency to those who owed in excess of $100.00 for shutoff. He said they tagged 244 customers who owed in excess of $150.00 for shut off. He added that there were 55 shutoffs pending. 13 were shutoff and 8 were turned back on.

Mr. Lanfredi went on to discuss the payment plans. He said there were 8 plans active with 3 having been revoked.

Mr. Lanfredi said that there were 9600 customers on auto pay, 16,500 customers signed up for the portal and 17,700 customers that participate in e-billing.

Mr. Donovan moved, seconded by Mr. Mason, to accept the reports and attach the same as an exhibit and that the same be incorporated by reference and be made a part of these minutes.

Upon Motion duly made and seconded, it was unanimously,

VOTED: That the Cash Receipts and Disbursements and Statement of Cash Location FY 2025-2026 as of August 2026 and Statement of Revenues, Expenditures, and Changes in Fund Balance as of August 2026, attached as exhibit "A", be approved as presented and be incorporated herein and are made a part hereof.

Personal Privilege and Communication

There was nothing to report on this agenda item.

EXECUTIVE DIRECTOR/CHIEF ENGINEER'S REPORT

East Greenwich Water Treatment Plant Bid update. ACTION ITEM: Review and consideration of Contract Addendum 4 East Greenwich Water Treatment Plant Construction Services.

Mr. Simmons showed the board a rendering of the treatment facility with a black roof. Chairman Boyer advised Mr. Simmons that he thought the renderings should have been provided by the engineer long ago. Mr. Simmons said they had renderings months ago. Since the bid went out, he asked for an updated version.

Mr. Simmons introduced Pare Corporations contract addendum 4 for the EG Water Treatment facility. The contract administration portion was a lump sum of $1,015,552.00. There was substantial discussion on the lump sum character of that portion of the award.

The board discussed concerns with Pare Corporation's proposed lump-sum fee for construction administration, covering shop-drawing reviews, RFIs, pay applications, meetings, change-order reviews, and site visits. Members noted that construction administration is difficult to estimate because the actual workload depends on contractor performance, design clarifications, site conditions, and the number of RFIs and submittals. The proposal assumed approximately 250 shop drawings and numerous RFIs and change orders.

Mr. Simmons said the project had already generated roughly 157 bid questions, although many were clarifications that have since been addressed. The bid date was extended to October 9 to allow design adjustments. The board questioned whether a lump sum would require payment for services not actually performed, such as site visits or meetings that do not occur. Others noted that a lump sum could limit Pare's ability to request additional compensation.

Chairman Boyer said he did like the lump sum, and if they exceed the ceiling, they must return to the Board. He did say, however, that he would support the time and materials portion if the board leaned that way.

Contract Addendum 4 listed task one, construction administration in the amount of $1,015,552, task 1d, engineering support allowance at $175,000 and task 2, resident observation and construction management a time and materials not to exceed $674,261 for a total of $1,864,813 on a total not to exceed.

Mr. Kortz and Mr. Mason supported the idea of time and materials not to exceed for the construction administration.

Motion was made by Mr. Mason, seconded by Mr. Kortz, to approve Contract Addendum No. 4 contingent on changing construction administration from lump sum to time and materials, with a "not-to-exceed" ceiling based on the proposed budget with a caveat that Pare must obtain approval before exceeding the ceiling, and unperformed work should result in corresponding deductions. Water Authority staff will track attendance, hours, submittals, RFIs, and other billable activity.

Motion made and duly seconded, the motion was approved unanimously.

ACTION ITEM: Review and consideration of Resolution 2026-1 – RESOLUTION AUTHORIZING THE SOLE SOURCE PROCUREMENT OF FOUR PACKAGED GRANULAR ACTIVATED CARBON TREATMENT SYSTEMS AND MEDIA FOR THE EAST GREENWICH WATER TREATMENT FACILITY.

The board reviewed a sole-source purchase of granulated activated carbon treatment vessels to secure the equipment early, preserve the project schedule, and save approximately $500,000 compared with other procurement options. The purchase amount is $3,156,614. The supplier indicated that delivery could occur within one year, leaving approximately six to nine months of schedule flexibility for coordination. The purchase includes the vessels, media-related work, coordination, and commissioning by the manufacturer. Hoisting, interconnecting piping, and installation within the plant remain part of the main construction contract.

Mr. Kortz asked whether the selected equipment had been adequately reviewed and whether the pricing included potential extras. Staff explained that the design was built around these vessels and that the contractor's bid documents must clearly assign all coordination and installation responsibilities.

Chairman Boyer asked if that price that was offered in May 2026 was still good. Mr. Simmons said it was, and acting now would get KCWA in line for receipt of the goods.

Mr. Kortz moved, seconded by Mr. Mason, approval of the resolution authorizing the sole source procurement of four packaged granular activated carbon treatment systems and media for the East Greenwich water treatment facility and their purchase for $3,156,614.00.

Motion made and duly seconded, the vote was unanimous.

Executive Session: Pursuant to RIGL 42-46-5(2): Discussions pertaining to litigation -Tad Lesniak v. Kent County Water Authority / KC-2024-0275

Mr. Sullivan read the agenda item and the Chairman asked for a motion to go into executive session. Mr. Kortz moved, seconded by Mr. Mason, to go into executive session. The vote was unanimous and the board went into executive session at 4:02 p.m.

The board emerged from executive session 4:15 p.m.

The vote was unanimous.

Mr. Kortz moved, seconded by Mr. Donovan, to seal the executive session minutes. The vote was unanimous.

Other Projects: Update- Coventry High School Sewer Extension Project

Mr. Burns indicated that the water work was completed. There was a balancing change order of $196,867.00 saving the authority money.

Update- RI National Guard project Read Schoolhouse Road

Mr. Burns said the contractor installed 1050 feet of main on Nike Site Rd., and another 400 feet on Read School House Rd. Chairman reminded the board that KCWA did not pay for any of this work, RING funded it all.

There being no further business before this board, on motion duly made by Mr. Kortz, seconded by Mr. Mason, and carried, the meeting was adjourned at 4:30 p.m.

Dated: October _____, 2026

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Patrick J. Sullivan
Legal Counsel