KENT COUNTY WATER AUTHORITY

MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS

October 16, 2025

A meeting of the Board of Directors of the Kent County Water Authority was held on the 16th day of October, 2025, at 3:30 p.m. at the offices of the Authority, 35 Technology Way, West Greenwich, RI, in the Robert B. Boyer Board Room.

Chairman Robert B. Boyer opened the meeting at 3:30 p.m. Board members Jeff Giusti, Scott Duckworth, Brian Kortz, Charles Donovan and Ken Mason, were all in attendance along with Executive Director/Chief Engineer David L. Simmons, Legal Counsel Patrick J. Sullivan, Esq., Director of Human Resources and Finance Michael Lanfredi, Chief of Operations Richard Burns and Deputy Director Nicole Campagnone.

Chairman Boyer led the room in the pledge of allegiance.

Approval Of The Minutes

The minutes of the board meeting held on September 18, 2025, as well as executive session minutes of the same date, were presented for approval. Mr. Duckworth moved the approval, seconded by Mr. Donovan. Both sets of minutes were approved unanimously.

Legal Counsel:

CONE Receivership

Mr. Sullivan said there was nothing additional to report in the CONE receivership and that it was still winding down. There was a pending sale of 5 lots that would bring the case closer to the end.

PFAS Litigation

Mr. Sullivan outlined the payments made to the Authority claims processed. Mr. Sullivan said that the claims administrators had asked for more information from Ms. Campagnone on the Mishnock Wells to which she was replying.

Director of Finance Report:

<u>Closing Report/ Cash Report September 2025</u>

Mr. Lanfredi, Finance Director, explained and submitted the financial report. He reported on the Cash Receipts and Disbursements and Statement of Cash Location FY 2025-2026 as of September 2025 and Statement of Revenues, Expenditures, and Changes in Fund Balance as of September 2025, attached as exhibit "A", and a thorough discussion ensued with regard to the sales and revenue.

Mr. Lanfredi discussed the delinquencies, payment plans and shutoffs. He said they tagged 219 customers for shut off.

Mr. Lanfredi went on to discuss the 8 payment plans. He said there were 8500 customers on auto pay, 15,500 in the portal and 14,000 that participate in the e-bill program.

Mr. Duckworth moved, seconded by Mr. Donovan, to accept the reports and attach the same as an exhibit and that the same be incorporated by reference and be made a part of these minutes.

There was a discussion about the moratorium for shutoffs. Mr. Simmons said that there is no mandated moratorium like the electric utilities, however they self-impose a moratorium from Thanksgiving through the end of the year.

Upon Motion duly made and seconded, it was unanimously,

VOTED: That the Cash Receipts and Disbursements and Statement of Cash Location FY 2025-2026 as of September 2025 and Statement of Revenues, Expenditures, and Changes in Fund Balance as of September 2025, attached as exhibit "A", be approved as presented and be incorporated herein and are made a part hereof.

Personal Privilege and Communication

Mr. Duckworth advised the Chairman that it was a pleasure to have him back amidst some health issues.

Mr. Simmons went on to advise the board that Mr. Burns had just enjoyed his 40th anniversary as an employee of the Kent County Water Authority. The board congratulated him on his accomplishment.

Chairman Boyer congratulated Mr. Simmons, the board, and all the employees for the beautiful award from the New England Waterworks designating the Kent County Water Authority as the utility of the year for size. Mr. Simmons showed the plaque that is currently hanging in the boardroom acknowledging the same.

EXECUTIVE DIRECTOR/CHIEF ENGINEER'S REPORT

ONGOING PROJECTS

East Greenwich Well Treatment Plant Pilot study progress –- Design update.

Mr. Simmons said that he had prepared a package that he sent out to the board with a rendering and some drawings regarding the architectural design. He said that the pilot study was moving right along and added that it calls for a 20-week duration or to a breakthrough period. He said they were currently in week 11 or 12. He said that they expect to get some documentation from the Department of Health to secure the financing. He said the final design plans will not go out to bid until the spring. The board commented on the design with approval.

Mr. Kortz reminded Mr. Simmons about the limitations on height and encouraged Mr. Simmons to have enough clearance so that work can be done on the facility.

PWSB General Rate Filing Update: Providence Water Supply Board -Docket No. 24-51-WW. Pass though filing Docket 25-34-WW

Mr. Simmons discussed the Providence Water Supply Board general rate filing results and order from the PUC. The PUC order requires Providence to make adjustments to its tariff schedule which includes, among many changes, a rate reduction to low service wholesale customers. KCWA is a low service customer.. The rates across-the-board were a 2.58% reduction to the retail rates after running the wholesale rate reduction value through KCWA's cost of service model . He said the rate decrease notices had gone out to all KCWA customers. He explained the rate filing to the board, saying that the decrease comes as a result of a decreased wholesale purchase rate of wholesale water from Providence. The cost reduction is required to be passed through to the KCWA customers as a separate PUC filing and updated tariff schedule

Remote Net Metering Update on final contract development and negotiations.

Mr. Simmons indicated that this contract remains in the negotiation stage. He said that there was a meeting with the attorneys and there were comments going back-and-forth. The Authority was waiting for a response from Ameresco and they had received it the day before the meeting. Mr. Sullivan said he had not had time yet to look at it but would do so this weekend.

Coventry Projects Update- Coventry High School Sewer Extension Project

Update- RI National Guard project Read Schoolhouse Road

Mr. Burns went on to discuss the Coventry High School project. He said that some fiber optic lines underneath the road on Route 3 in the area of McDonald's and Burger King did not appear to be clearly marked and were also not in the construction plans. He said that stopped the project in its tracks and they bypassed this area of the contract because they can't fit the trench boxes in the ground with the fiber optic lines in the way. Mr. Burns said that the Town would have to absorb the costs for an alternative method to install the sewer main in this area.

Mr. Simmons went on to discuss the National Guard project. He said they are waiting for the funding to hit the accounts, but during the government shut down right now they were in a holding pattern. The project has, however, been authorized.

EPA Revised Lead and Copper Rule Lead service line inventory update.

Ms. Campagnone updated the board. She said that the GLO team were still in the building helping with scanning. She said the unknowns remain at 1400 and discussed the procedure that they take for customers who do not want representatives in their home. She said the process is that KCWA is required to notify them four times and then they report the name and the location to the Department of Health.

There was a lively discussion between all the board members and staff on how to exact compliance from the customers to ensure that the lead lines are replaced and all unknown service line materials on the customer side are verified. Miss Campagnone indicated that they will be having a booth at the West Warwick Library for information and questions.

Office and Maintenance Facility: Punchlist and project closeout items.

Mr. Simmons discussed this topic. He said that the contractor was finished with just about everything. He described the punch list, as well as the most recent pay requisition being paid out. The Authority is currently holding $50,000 as retainage. Mr. Simmons described everything as minor that remains to be done.

Mr. Duckworth read the executive session agenda heading and moved the board into executive session:

Executive Session: 4:30pm Pursuant to RIGL 42-46-5(5): Discussions pertaining considerations related to the acquisition of real property for public purposes.

This was seconded by Mr. Giusti. Chairman Boyer took a roll call vote and the board went into executive session at 4:25 p.m.

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The board returns to open session at approximately 4:55 pm.

Mr. Giusti moved, seconded by Mr. Duckworth, to emerge from executive session. It was unanimously voted to exit executive session and return to regular open session.

Mr. Duckworth moved, seconded by Mr. Donovan, to seal the minutes of the executive session. The vote was unanimous.

There being no further business before this board, on motion duly made by Mr. Duckworth, seconded by Mr. Rousselle, and carried, the meeting was adjourned at 4:58 p.m.

Dated: November _____, 2025

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Patrick J. Sullivan
Legal Counsel