

KENT COUNTY WATER AUTHORITY
MATERIAL PURCHASE ONLY
VEHICLE PURCHASE
INSTRUCTIONS TO BIDDERS

ARTICLE 1. QUALIFICATIONS OF BIDDERS

- 1.1 The Kent County Water Authority may make such investigations as deemed necessary to determine the ability of the Bidder to perform the work, and the Bidder shall furnish to the Kent County Water Authority all such information and data for this purpose as may be requested. All Bidders shall be prepared to submit to Kent County Water Authority upon request, written evidence of such information and data necessary to make this determination. The Kent County Water Authority reserves the right to reject any bid if the evidence submitted by, or investigation of, such Bidder fails to satisfy the Kent County Water Authority that such Bidder is properly qualified to carry out the obligations of the contract and to complete the work contemplated therein.
- 1.2 The investigation of a Bidder will seek to determine whether the organization is adequate in size, is authorized to do business in the jurisdiction where the project is located, has had previous experience and whether available equipment and financial resources are adequate to assure Kent County Water Authority that the products will be delivered in accordance with the terms of the purchase orders and the material purchase documents.
- 1.3 In evaluating Bids, Kent County Water Authority will consider the qualifications of only those Bidders whose Bids are in compliance with the prescribed requirements and the advertisement for bids. To receive full consideration, the Bidder must submit literature and necessary details, when applicable, on the material or services proposed to be furnished, in order that the Kent County Water Authority may have full information when analyzing the bids.
- 1.4 Kent County Water Authority reserves the right to reject any Bid, or parts thereof, if the evidence submitted by, or the investigation of, such Bidder fails to satisfy Kent County Water Authority that such Bidder is properly qualified to carry out the obligations of the Material Purchase Documents and to complete and supply the equipment contemplated therein.
- 1.5 No bidder may be considered if they are indebted to the Kent County Water Authority for any unresolved issues regarding unpaid invoices issued by the Kent County Water Authority, or services and materials owed to the Kent County Water Authority.

ARTICLE 2. COPIES MATERIAL PURCHASE DOCUMENTS

- 2.1 Complete sets of Material Purchase Documents shall be used in preparing Bids; Kent County Water Authority assumes no responsibility for errors or misinterpretations resulting from the use of incomplete sets of Material Purchase Documents.

- 2.2 Kent County Water Authority in making copies of Material Purchase Documents available do so only for the purpose of obtaining Bids on the Materials and do not confer a license or grant for any other use.

ARTICLE 3. EXAMINATION OF MATERIAL DOCUMENTS

- 3.1 Before submitting a Bid, each Bidder must examine the Material Purchase Documents thoroughly, and familiarize them self with Federal, State and local laws, and the Kent County Water Authority Purchasing Regulations.
- 3.2 The submission of a Bid will constitute and incontrovertible representation by the Bidder that he has complied with every requirement of the Material Purchase Documents and they are sufficient in scope and detail to indicate and convey understanding of all terms and conditions for performance of the Work.

ARTICLE 4. INTERPRETATIONS

- 4.1 All questions about the meaning or intent of the Material Purchase Documents shall be received in writing by Kent County Water Authority at the pre-bid conference.
- 4.2 Written clarifications or interpretations will be issued if requested by Addenda not later than four calendar days before the bid opening date. Only questions answered by formal written Addenda will be binding. Oral and other clarifications or interpretations will be without legal effect. Addenda will be mailed via certified mail, with return receipt requested, to all parties recorded as having received the Material Purchase Documents.
- 4.3 Each Bidder shall be responsible for determining that they have received all Addenda issued.

ARTICLE 5. PRE-BID CONFERENCE

- 5.1 A pre-bid conference will be held as described in the advertisement to bid to discuss project related concerns of these Material Purchase Documents and review the vehicles to be traded in for bidder cost determination.
- 5.2 The Pre-Bid conference is mandatory for all Bidders. Failure to attend will negate the Bidder's ability to submit a Bid for consideration.

ARTICLE 6. BID FORM

- 6.1 Each Bid shall be submitted on the Forms contained in the Material Purchase Documents. All blank spaces for Bid prices must be filled in with the unit price for the item or the lump sum for which the Bid is made. Failure to do so will constitute an incomplete bid and is grounds for bid rejection.
- 6.2 Bid Forms shall be completed in ink or by typewriter. The Bid price of each item on the form

shall be stated in words, and figures. If unit prices are required on the Bid Form, discrepancies between unit prices and their respective total amounts will be resolved in favor of the unit prices.

- 6.3 Discrepancies between words and figures will be resolved in favor of words. Discrepancies between the indicated sum of any column of figures and the correct sum thereof will be resolved in favor of the correct sum as determined by Kent County Water Authority.
- 6.4 Bids by corporations shall be executed in the corporate name by the president or a vice-president (or other corporate officer accompanied by evidence of authority to sign) and the corporate seal shall be affixed and attested by the secretary or an assistant secretary. The corporate address and state of incorporation shall be shown below the signature.
- 6.5 Bids by partnerships shall be executed in the partnership name and signed by a partner, whose title shall appear under the signature. The official address of the partnership shall be shown below the signature.
- 6.6 All names shall be typed or printed below the signature.
- 6.7 The Bid shall contain an acknowledgment of receipt of all Addenda (the numbers of which shall be filled in on the Bid Form).
- 6.8 The address to which communications regarding the Bid are to be directed shall be shown.
- 6.9 One copy of each Bid shall be submitted in a sealed opaque envelope bearing on the outside the name of Bidder, his address, and the Project Title for which the Bid is submitted. (If forwarded by mail, Bid and sealed envelope marked as described above shall be enclosed in another envelope with the notation "BID ENCLOSED" on the face and addressed as indicated in the Invitation to Bid).

ARTICLE 7. RECEIPT OF BIDS

- 7.1 Sealed Bids for Material Purchase will be received at the time and place indicated in the Invitation to Bid.
- 7.2 KCWA may consider informal any Bid not prepared and submitted in accordance with the provisions hereof.
- 7.3 Bidders are cautioned that it is the responsibility of each individual bidder to assure that his bid is in the possession of the responsible official or his designated alternate prior to the stated time and at the place of the Bid Opening. KCWA is not responsible for bids delayed by mail and/or delivery services, of any nature.

ARTICLE 8. MODIFICATION AND WITHDRAWAL OF BIDS

- 8.1 Bids may be modified only by an appropriate document duly executed (in the manner that a Bid must be executed) and delivered to the place where Bids are to be submitted at any time prior to the opening of Bids.
- 8.2 Bids may be withdrawn prior to the scheduled time (or authorized postponement thereof) for the opening of Bids.
- 8.3 Any Bid received after the time and date specified shall not be considered. No Bidder may withdraw his Bid for a period of 90 days, excluding Saturdays, Sundays, and legal holidays, after the actual date of the opening of the Bids.

ARTICLE 9. AWARD OF PURCHASE ORDER

- 9.1 The Purchase Order will be awarded in accordance with the Kent County Water Authority Purchase Regulations to the lowest responsible and eligible Bidder, after negotiations as determined by Kent County Water Authority or their designee. Such a Bidder shall possess the skill, proper material, ability, and integrity necessary for the faithful performance of the work. The term "lowest responsible and eligible Bidder" as used herein shall mean the Bidder whose Bid is the lowest of those Bidders possessing the skill, proper material, ability, and integrity necessary to the faithful performance of the Work as well as provide a time of delivery and trade in value of existing vehicles acceptable to the Kent County Water Authority.
- 9.2 The Kent County Water Authority reserves the right to negotiate any and all parts to this Bid with the selected Bidder prior to formalization and issuance of a purchase order.
- 9.3 Location of dealership (total miles) and free pick/return services for repairs will be considered an integral part of determining the lowest responsible and eligible Bidder. The Kent County Water Authority reserves the right to award whole or in part as indicated in each of the sub part totals of the bid forms.
- 9.4 KCWA reserves the right to reject any and all Bids, or parts thereof, to waive any and all informalities if it is in KCWA's best interest to do so, and the right to disregard all nonconforming, non responsive, or conditional Bids or portions thereof.
- 9.5 A Bid, which includes for any item, a Bid Price that is abnormally low or high may be rejected as unbalanced.
- 9.6 KCWA reserves the right to reject the Bid of any Bidder that KCWA considers to be unqualified relative to Article 1 above.
- 9.7 If the Purchase Order is to be awarded, KCWA will give the Successful Bidder the original Purchase Order within 90 days, excluding Saturdays, Sundays, and legal holidays, after the actual date of the opening of the Bids. All bids shall remain open for 90 days, excluding

Saturdays, Sundays, and legal holidays, after the actual date of the opening of the Bids.

- 9.8 Kent County Water Authority may, in its sole discretion award any portion or portions of the selected successful bidders bid. Bidder shall accept the Purchase Order as written for all or portions determined as the lowest responsible bidder by Kent County Water Authority.

ARTICLE 10. SALES TAX

- 10.1 The materials and supplies to be used in the Work are tax-exempt by R. I. State Law, Section 39.16 of the State Code.

ARTICLE 11. LAWS AND REGULATIONS

- 11.1 The bidder's attention is directed to the fact that all applicable State laws, municipal ordinances, and the rules and regulations of all authorities having jurisdiction shall apply to the contract throughout, and they will be deemed to be included in the Contract the same as though herein written out in full.

ARTICLE 12. OR EQUAL CLAUSE

- 12.1 KCWA has developed vehicle specifications utilizing all model numbers and options of Ford. Vehicles and Knapheide utility body will be considered equal to these specifications if they meet or exceed all standard features of the manufactures model year and items as listed under Article 13 below. All bidders who submit "or equal" bid for a different vehicle, must provide a complete listing referring to the original article specification number as outlined below in Article 13, cross referencing their particular vehicle model number and all items as listed. Failure to do so will cause rejection of bid by the Kent County Water Authority. It is the responsibility of the bidder who bids a different vehicle, not as manufactured by Ford or subsidiary, to provide the complete outline item review in accordance with Article 13, as it is the bidder's responsibility to prove that the vehicle being provided is equal to the quality manufacture and specific items as required. It is also required to meet this clause that all vehicles are of new manufacture of the "2019" model year or latest production model year being currently sold on the open market to the public as being the equal model provided.

ARTICLE 13. VEHICLE SPECIFICATIONS

13.1 Factory Options Utility Service Body Truck

- 13.1.1 Model year 2019 Ford F550 SD 4x2 Super Cab, 168 WB 84C/A chassis truck with 11 foot Service Utility Body. Truck chassis manufacture of Ford V10 gasoline engine USA 50 states emissions or Equal.

13.1.2 Powertrain equipment

- 6.8L 3 valve SOHC EFI V10 Ford 288HP
- 50 state emissions
- 200 amp alternator

13.1.3 Drive Train

- TorqShift 6-speed automatic with Overdrive
- Live PTO provision with mobile and stationary PTO modes
- Water to oil transmission cooler in radiator end
- 4.88 Limited slip rear axle
- Traction control

13.1.4 Body & Chassis

- 19500 pound payload plus gross vehicle weight rating includes upgraded frame, rear axle and low deflection/high capacity springs
- 4 wheel ABS power disc brakes
- Towing package with pintal/ball combination hitch appurtenances, 7 way electronic trailer brake controller with plug and wiring compatible with electric trailer brakes
- Snow Prep Package
- Front and rear license plate mount
- Front tow hooks frame mounted
- Front and rear mounted mud flaps
- Medium grey cloth reclining 40-20-40 split bench seat
- Medium grey 60-40 folding rear split bench
- Daytime running lights
- Secure lock immobilizer advanced security pack
- Battery run down protection
- Air conditioning
- Dual power trailer tow mirrors with power heated glass
- Platform running boards
- Power windows and locks

13.1.5 Tires & Wheels

- Front: 225/70Rx19.5G BSW All-Season
- Rear: 225/70Rx19.5G BSW Traction
- Spare: 225/70Rx19.5G BSW All-Season, mounted and balanced
- Wheels: 19.5 argent painted steel
- Jack: 6 Ton hydraulic jack

13.1.6 Utility Service Body

- Knapheide model # 6132D54-RTL service body 94 inch overall width 133 1/4 overall length with 24 inch x94 inch tail shelf work platform bumper and step.
- 14 gauge two-sided A-40 galvanized steel shell. Double steel 20-gauge two-sided A40 galvanized steel compartment doors. Continuous stainless steel hinges. Double spring over center door retainer to eliminate involuntary door swing. Continuous neoprene door seals to protect compartments from weather and environmental intrusion. Torsion floor
- Street side compartmentation :
 1. 1V=34 1/4" in length x 60" height
 2. 2V=21" in length X 60" height
 3. H=52 3/4" in length X 32 1/2" height
 4. 3V=25 1/4" in length X 60" height
- Curb side compartmentation
 1. 1V=34 1/4" in length X 72" height
 2. 2V=21" in length X 60" height
 3. H=52 3/4" in length X 32 1/2" height
 4. 3V=25 1/4" in length X 60" height
- Standard 250LB capacity shelving includes :
 1. 2 each adjustable divider shelves in each front and second vertical compartments.
 2. 1 each bolt in divider shelf curbside horizontal compartment.
 3. 1 each adjustable divider shelf for each rear vertical compartment.
 4. 28 each shelf dividers.
- Drawer unit install in right V2 compartment
 1. C-tech 29.82"H X 24"w X 16"d drawer unit or equal 3 each 3" drawer, 2 each 5" drawer and 1 each 7" drawer.
- Compartmentation master locking system
- 60 LB Jackhammer holder drivers side rear compartment
- Double floor compartment 5"height X 54"wide X 133" depth accessible upon lowering tailgate for the storage of gate wrenches and clean out tools.
- Slam lock tail gate with center handle release.
- Six heavy duty recessed "D" ring tie downs in cargo area
- Line all compartment floors with 1/4 inch removable rubber mats.
- Class IV receiver tube hitch for service body
- LED compartment light kit for 11 foot Knapheide body 1 each 36" light strip in each vertical compartment and 1 each light strip in each horizontal compartment.

13.1.7 Compressor

- Boss 80102 AHBI 100CFM rotary screw above deck compressor with PTO, Tank, cooler 65-1100CFM mounted on top of drivers side compartments
- 3/4" X 50' hose reel mounted on top of rear compartment same side as compressor including air dryer/lubricator, all piping and appurtenances.

- ½” quick disconnect outlet rear of last compartment.

13.1.8 Color

- Exterior cab solid white
- Service utility body KCWA forest green
- Chassis frame black high solids polyurethane
- Wheel/rims Argent
- Rear tail shelf bumper caution yellow
- Standard E-coat under coating

13.1.9 Rust-proofing

- Standard Factory rust through/perforation

13.1.10 Complimentary Service

13.1.10.1 Truck shall be provided with:

- Maximum odometer reading at time of delivery shall not exceed 150 miles, 50 cents per mile credit shall be assessed and deducted from purchase price if maximum is exceeded.
- Full tank of gasoline at delivery
- Vehicle dismantle/reassembly, country code USA, NAFTA vehicle registration as applicable.

13.1.11 Dealer Installed Options or Special Equipment

13.1.11.1 Protective Equipment

- Rino liner or equal spray inside of service body cargo area including floor and compartment sides.
- Weather tech floor mats.
- Removable heavy duty vinyl bench seat cover

13.1.11.2 4 front grill LED strobe lights, 2 amber, 2 white. 2 each rear body recessed mounted 6.5 inch oval amber strobe lights. Roof mounted Buyers amber LED mini strobe light bar 15” with amber lens and red third rear facing brake light including self-leveling bracket. Installation includes all mounting appurtenances, switches, wiring and necessary accessories.

13.1.11.3 4 each LED flood work lights. 2 each on height adjustable poles. 1 each LED cargo flood lamp to illuminate cargo area.

13.1.11.4 Wired and mounted backup alarm 97 DB

- 13.1.11.5 Wired and mounted Rosco backup camera system with rear view mirror monitor and camera or equal.
- 13.1.11.6 Back up sensors to bumper and attach harness
- 13.1.11.7 AIMS 3000 watt pure sine wave power inverter 300 watts continuous and 6000 watts peak power 115 volt AC three prong GFI outlet with red fault indicator and push button reset. Bicolor power /fault indicator. DC voltage indicator 2 batteries and battery boxes Cole Hersee smart isolator and fuses.
- 13.1.11.8 Tail shelf bumper mounted Wilton model WS8 8" jaw width 4' throat depth shop vise with pipe secondary jaws and swivel base or equal.

ARTICLE 14. TIME OF COMPLETION/MATERIAL DELIVERY

- 14.1 Delivery of materials shall be within 6 months from the receipt of a purchase order and delivered to the offices of the Kent County Water Authority without additional cost.
 - 14.1.2 Bidders shall clearly indicate on the bid package anticipated time of delivery of all the vehicles. No extra charges will be allowed for single or partial shipment or services.
- 14.2 All defective material shall be replaced with new material within seven days of notification. Determination of Defective Material shall be made by representatives of KCWA and the decision shall be final.
- 14.3 All material to be purchased shall be factory new and shipped directly from the factory or local dealer.

ARTICLE 15. WARRANTY

- 15.1 The bidder shall guarantee and warranty all delivered trucks bumper to bumper from the manufacturer for a period of five (3) years 36,000 miles from the date of delivery to be free from all defects and/or faulty material and shall promptly make all repairs and replacements of defective material without charge. Engine and transmission shall be for a period of 5 years 60,000. The bidder further warrants that all material is in full conformance with the Material Purchase Documents

ARTICLE 16. QUANTITIES

- 16.1 The quantities listed on the bid form are estimated for bidding purposes only. The actual Purchase Order will contain actual quantities to be ordered. Kent County Water Authority reserves the right to purchase additional materials over and above the estimated listed quantities and or less than the listed quantities on the bid forms at the prices bid. An increase or decrease in quantity for any item shall not be regarded as grounds for an increase or decrease in bid price.

ARTICLE 17. TRADE IN

17.1 Kent County Water Authority, will trade the following vehicle “as is” at the time of delivery of new vehicle in conjunction with this bid purchase:

- Truck #3 1999 GMC C6500 Enclosed Utility Body VIN 1GDJ7H1C2XJ500118

17.1.1 Dealer shall remove all Kent County Water Authority identification decals, logos and numbering prior to removing the trade in vehicle from the Kent County Water Authority facilities. The dealer is responsible for all costs associated with the decal removal.

Kent County Water Authority

BID FORM TO
KENT COUNTY WATER AUTHORITY
MATERIAL PURCHASE ONLY
VEHICLE PURCHASE

The undersigned declares that the only persons or parties interested in this Bid as principals are as stated; that the Bid is made without any collusion with other persons, firms, or corporations; that he has carefully examined all the Material Purchase Documents and that he has informed himself fully in regard to all conditions pertaining to the Work and from them the undersigned makes this Bid. These prices shall cover all expenses incurred in performing the Work required under the Material Purchase Documents of which this Bid Form is a part.

The undersigned hereby agrees to all items listed in the instructions to bidders and technical specifications and will provide all material as accepted by the KCWA in the Purchase Order to be provided to the lowest respective bidders.

The undersigned acknowledges receipt of addenda numbered:

In accordance with the above understanding, the undersigned proposes to furnish all materials, in its entirety in the manner and under the conditions required at the prices listed as follows:

Bidder shall list the total mileage from Kent County Water Authority facility to dealership _____ miles.

Bidder shall indicate whether free pick-up and return delivery service is available for maintenance at bidders cost for full warrantee period in article 15 _____.
(YES) (NO)

Bidder shall list whether dealership has full service options for all warrantee work below.

(List What Is Available)

KENT COUNTY WATER AUTHORITY
MATERIAL PURCHASE ONLY
 VEHICLE PURCHASE

| Item No. | Estimated Size & Description Quantity | Unit Bid Price Amount | Total |
|----------|---|--------------------------|-------|
| 1) | 1 ea. Model year 2019 or latest production model Year Ford F550 Super Cab V10 Gasoline Utility Service Body 19500 GVWR or equal with all options and standard 3 year 36,000 mile vehicle warranty including dealer installed commercial equipment lighting, boss compressor, PTO and all other appurtenances and equipment. | | |

Unit Bid Price in Words

"OR EQUAL"

List on the line below or separate sheet, the type model number and manufacture of the "or equal" Utility Service Body Truck being provided (Article 12 applies and cross referenced listing of each item to be attached and made part of this bid. Those submitting latest production model year 2019 Ford F550 Utility Service Truck must attach dealers/manufactures specifications for comparison)

Total Bid Item 1, \$ _____

Total Bid Item 1 In Words

Trade In

- 1. Truck #3 1999 GMC C6500 Enclosed Utility Body VIN 1GDJ7H1C2XJ500118.

\$ _____

Total Trade In Price item 1

\$ _____

Total Trade In Price Item 1 In Words

Bidder shall indicate number of days to delivery of new Vehicles, from date of purchase order.

Amounts shall be shown in both words and figures, where indicated. In case of discrepancy, the amount shown in words will govern.

The above prices shall include all labor for delivery and where applicable unloading of materials, materials, overhead, profit, insurance and incidentals required to provide all materials to Kent County Water Authority facilities.

The names and residences of all persons and parties interested in the foregoing Bid and principals are as follows:

(Give first and last names in full.) In the case of a corporation, or partnership, see Article 6 of the Instructions to Bidders.

Notice of acceptance should be mailed, telegraphed, or delivered to the undersigned Bidder at the following address:

(SEAL)

(Name)

By: _____
(Signature)

BY: _____
(Title)

(Business Address)

(City and State)

Date: _____

Note: If the Bidder is a corporation, indicate state of incorporation under signature, and affix corporate seal; if a partnership, give full names and residential addresses, if different from business address.