

KENT COUNTY WATER AUTHORITY BUILDING DEMOLITION REQUEST FORM

***REQUIRED INFORMATION**

CONSTRUCTION COMPANY REQUESTING DEMO: Name: _____ Address: _____ City, State, Zip: _____ Phone: _____ Fax: _____ Email: _____ *Contractor's Signature: _____ Date: _____		*PROPERTY OWNER: Name: _____ Address: _____ City, State, Zip: _____ Phone: _____ Fax: _____ Email: _____ *Owner's Signature: _____ Date: _____	
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Account: _____	Shut Off Date: _____
Service _____	
Location: (Address) _____	

IS BUILDING Commercial or Single Family Home?	<input type="checkbox"/> Single Family Home <input type="checkbox"/> Commercial (if commercial, describe below): _____ _____ <input type="checkbox"/> Fire Line
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REASON FOR DEMOLITION:

KCWA REPRESENTATIVE

Appointment Date: _____	Time: _____	KCWA Rep. Name: _____
Curb Stop Position Upon Departure: <input type="checkbox"/> On <input type="checkbox"/> Off		Meter Reading: _____
Fire Line Valve: <input type="checkbox"/> On <input type="checkbox"/> Off		Fire Line : <input type="checkbox"/> On <input type="checkbox"/> Off
Comments: _____		

***Signature of Individual (Homeowner/Contractor) Present for Appointment:**

KCWA OFFICE USE	
OUTSTANDING QUARTERLY BILLING CHARGE: _____	SEPARATE SERVICE: <input type="checkbox"/> YES <input type="checkbox"/> NO
DATE OF LAST BILL: _____	EMPLOYEE NAME: _____
ADDITIONAL CHARGES SINCE DATE OF LAST BILL: _____	RECORD VERIFICATION DATE: _____
WATER CONSUMPTION: _____	SITE VERIFICATION DATE: _____
WATER PROTECTION: _____	VERIFICATION COMMENTS: _____
OTHER CHARGES: _____	_____
TOTAL CHARGES DUE BY OWNER: _____	_____

*****KCWA NOTICE*****

Section 3.14.3 of the Kent County Water Authority Regulations require that any existing service that will not be reused, resulting from demolition of a building, structure or change of occupancy requirements shall be disconnected and plugged at the main.

Kent County Water Authority requires service termination at the main to be accomplished as an integral part of the demolition work. Should the property owner desire to utilize the existing service for future development at the property, it is required that they fill out a conforming service application for a new service. A letter will be mailed, emailed or faxed to the property owner to confirm and approve your demo request after the final bill amount has been paid.