

KENT COUNTY WATER AUTHORITY BUILDING DEMOLITION REQUEST FORM

*REQUIRED INFORMATION

CONSTRUCTION COMPANY REQUESTING DEMO:

Name:
Address:
City, State, Zip:

Phone: Fax:

Email:

*Contractor's Signature: Date:

*PROPERTY OWNER:

Name:
Address:
City, State, Zip:

Phone: Fax:

Email:

*Owner's Signature: Date:

Account: Shut Off Date:

Service Location: (Address)

IS BUILDING Commercial or Single Family Home?

- ☐ Single Family Home
☐ Commercial (if commercial, describe below):

☐ Fire Line

REASON FOR DEMOLITION:

KCWA REPRESENTATIVE

Appointment Date: Time: KCWA Rep. Name:

Curb Stop Position Upon Departure: ☐ On ☐ Off

Final Meter Reading:

Fire Line Valve: ☐ On ☐ Off

Fire Line : ☐ On ☐ Off

Comments:

REUSING EXISTING SERVICE: ☐ YES ☐ NO (IF REUSING SERVICE FILL OUT NEW SERVICE APPLICATION)

CUT & CAPPED: ☐ YES ☐ NO **DATE:**

*Signature of Individual (Homeowner/Contractor) Present for Appointment:

KCWA OFFICE USE

OUTSTANDING QUARTERLY BILLING CHARGE:

SEPARATE SERVICE: ☐ YES ☐ NO

DATE OF LAST BILL:

EMPLOYEE NAME:

ADD. CHARGES SINCE DATE OF LAST BILL:

RECORD VERIFICATION

DATE:

SITE VERIFICATION DATE:

WATER CONSUMPTION:

VERIFICATION COMMENTS:

WATER PROTECTION:

OTHER CHARGES:

TOTAL CHARGES DUE BY OWNER:

DEMO LETTER SENT:

PAYMENT RCV'D:

X-CYCLE:

KCWA NOTICE

Section 3.14.3 of the Kent County Water Authority Regulations require that any existing service that will not be reused, resulting from demolition of a building, structure or change of occupancy requirements shall be disconnected and plugged at the main.

Kent County Water Authority requires service termination at the main to be accomplished as an integral part of the demolition work. Should the property owner desire to utilize the existing service for future development at the property, it is required that they fill out a conforming service application for a new service. A letter will be mailed, emailed or faxed to the property owner to confirm and approve your demo request after the final bill amount has been paid.