

KENT COUNTY WATER AUTHORITY BUILDING DEMOLITION REQUEST FORM

***REQUIRED INFORMATION**

CONSTRUCTION COMPANY REQUESTING DEMO:		*PROPERTY OWNER:	
Name: _____		Name: _____	
Address: _____		Address: _____	
City, State, Zip: _____		City, State, Zip: _____	
Phone: _____	Fax: _____	Phone: _____	Fax: _____
Email: _____		Email: _____	
*Contractor's Signature: _____	Date: _____	*Owner's Signature: _____	Date: _____

Account: _____	Shut Off Date: _____
Service _____	
Location: (Address) _____	

IS BUILDING Commercial or Single Family Home? Single Family Home
 Commercial (if commercial, describe below): _____

 Fire Line

REASON FOR DEMOLITION:

KCWA REPRESENTATIVE

Appointment Date: _____	Time: _____	KCWA Rep. Name: _____
Curb Stop Position Upon Departure: <input type="checkbox"/> On <input type="checkbox"/> Off	Meter Reading: _____	
Fire Line Valve: <input type="checkbox"/> On <input type="checkbox"/> Off	Fire Line : <input type="checkbox"/> On <input type="checkbox"/> Off	
Comments: _____		

***Signature of Individual (Homeowner/Contractor) Present for Appointment:**

KCWA OFFICE USE

OUTSTANDING QUARTERLY BILLING CHARGE: _____	SEPARATE SERVICE: <input type="checkbox"/> YES <input type="checkbox"/> NO
DATE OF LAST BILL: _____	EMPLOYEE NAME: _____
ADDITIONAL CHARGES SINCE DATE OF LAST BILL: _____	RECORD VERIFICATION DATE: _____
WATER CONSUMPTION: _____	SITE VERIFICATION DATE: _____
WATER PROTECTION: _____	VERIFICATION COMMENTS: _____
OTHER CHARGES: _____	
TOTAL CHARGES DUE BY OWNER: _____	

*****KCWA NOTICE*****

Section 3.14.3 of the Kent County Water Authority Regulations require that any existing service that will not be reused, resulting from demolition of a building, structure or change of occupancy requirements shall be disconnected and plugged at the main.

Kent County Water Authority requires service termination at the main to be accomplished as an integral part of the demolition work. Should the property owner desire to utilize the existing service for future development at the property, it is required that they fill out a conforming service application for a new service. A letter will be mailed, emailed or faxed to the property owner to confirm and approve your demo request after the final bill amount has been paid.